



8.1 Fees Policy

8.1.1 Fee Basis

Fees are set by the WAGS Committee in accordance with clause 8.1 of the WAGS constitution, and may be reviewed and amended at any time.

Term fees are normally set on an annual basis at the AGM and include an affiliation fee that goes to Gymnastics NZ. This affiliation fee is set by Gymnastics New Zealand.

Payment must be made within 1 day of completing an online enrolment

Special arrangements can be made to pay membership fees by automatic payment on a weekly basis. (refer 'Payment by Monthly or Weekly Automatic Payment Plan' below)

If fees are left unpaid after 10 weeks, WAGS will take any overdue fees plus penalties to Baycorp for recovery.

8.1.2 Term Basis

Terms dates are set around school terms.

8.1.3 Public Holidays

Classes will not run on Public Holidays. Sessions falling on Public Holidays will not be rescheduled.

8.1.4 Securing a Class Place

A place in a class can be secured by payment in full, of all fees, prior to the start of the term.

8.1.5 Timing of Statements and Payment Due Dates

Membership account statements will be distributed via email during the first week of each month. Invoices are due to be paid prior to or on the day of commencement of class participation.

8.1.6 Credits and refunds

Credits will not be given for absence from a class due to sickness or injury without a medical certificate. If a child is absent for three consecutive weeks, it will be assumed as abandonment of a position in that class and that position may be offered to a waiting list membership applicant.

Credits will not be given if absence is for a family holiday.

Credits or refunds will not be given for changes of mind.

Credits or funds will not be given for classes that are on public holidays

8.1.7 Refusal of Access to Class

WAGS reserves the right to refuse access to class if fees have not been paid by the due date. WAGS will contact the member as follows:

WAGS will telephone and email the member based on the details provided on the membership application twice to discuss overdue fees.

If WAGS is unable to contact the member, or payment of any overdue fees is not received within 2 weeks of the due date, then membership will be suspended immediately.

Competitive members will not be allowed to compete if there are outstanding membership fees owing.

8.1.8 Payment by Monthly or Weekly Automatic Payment Plan

Special arrangements can be made to pay term membership and affiliation fees by automatic payment (i.e. Automatic Payment plan setup at a Bank) on a monthly or weekly basis.

A **Payment Plan Request Form** must be filled in for approval by the treasurer for this to occur.

Monthly or weekly payment plans constitute a special payment arrangement between

WAGS and a member. Any failure by a member to meet their payment plan commitment constitutes a breach of the arrangement and as such the arrangement will be terminated, and clause 8.1.7 above will apply.

Any payments made by Automatic Payment will be applied to any outstanding term membership or affiliation fees as a priority over competition fees or any other fee.

Any Payment plan for term fees should be paid off **within the term** of current membership. If fees from previous terms are still outstanding clause 8.1.7 will apply.

8.1.9 Late Start

Any new members that join part way through a term will pay a reduced fee. There is no late start discount for existing members.

Changes of Class:

There will be a \$5 administration fee charged for changing class days

8.1.10 Injury

Should a competitive participant be injured they are expected to attend training and undertake an appropriate conditioning programme designed for the circumstances of the injury. There is no fee reduction or refund in such cases. In the case of a severe or debilitating injury the gymnast may apply in writing to the General Manager or a 50% fee reduction for the duration of the injury period until regular conditioning can recommence.

8.1.11 Competition Fees

Competition entry fees are not included in term membership fees and are charged in addition to term membership and affiliation fees.

If a competition gymnast is regularly unable to attend all the allocated training sessions, a reduced term fee can be applied for if this is arranged prior to the term commencement and in consultation with the coach.

A portion of the competition fee for away competitions will go towards the coach expenses, travel and accommodation. This will be a flat rate of \$10 per gymnast per competition.

Membership fees will not be credited if a gymnast is competing on a normal training day.

8.1.12 Uniform Fees

Uniform hire fees are not included in the tuition fees. Uniform hire costs are a yearly fee payable before the competition season starts.

8.1.13 Unexpected Closure.

In the event of an unexpected closure to our facility where classes cannot be delivered, WAGS will apply fee credits for any missed classes. Fee credits will be valid until December 31 the year following the date they are applied (minimum 12 months). No tuition refunds will be given.

8.1.14 Discounts

There are currently discounts for siblings.

8.1.15 Holiday Camps and training

Fees for extra camps and holiday sessions will be charged on an ad-hoc basis as they occur. These will be invoiced at time of booking and need to be paid up front. If not paid prior to the sessions clause 8.1.7 will apply.

8.1.16 Holiday Programme

Holiday programme registration needs to be paid in advance to confirm participation. Payment may be received on the day of booking if made before participation. If a late payment is made online (18 hours previous to day of booking), proof of payment may be required for participation on the day. If not paid prior to the session booked clause 8.1.7 will apply.